**PROTECTION AND PERMANENCY INFORMATION MEMORANDUM, 15-04**

**TO:** Service Region Administrators

 Service Region Administrator Associates

 Service Region Clinical Associates

 Regional Program Specialists

 Family Services Office Supervisors

**FROM:** Tina Webb, Assistant Director

 Division of Protection and Permanency

**DATE:**  July 31, 2015

**SUBJECT:** CAPTA Pilot Project

The purpose of this information memorandum is to inform staff in the Cumberland and Northeastern Service Regions of a new pilot project in which they will be participating. Beginning August 3, 2015, these two regions will begin utilizing the [CAPTA Script](https://manuals.sp.chfs.ky.gov/Resources/Related%20Resources%20Library/CAPTA%20Script.docx) and the [CAPTA Pilot Project Protocol (Cumberland and Northeastern Service Regions)](https://manuals.sp.chfs.ky.gov/Resources/Related%20Resources%20Library/CAPTA%20Pilot%20Project%20Protocol-Cumberland%20and%20Northeastern%20Service%20Regions.docx) documents when preparing for CAPTA hearings. These documents are located on the [Related Resources](https://manuals.sp.chfs.ky.gov/Resources/Pages/relatedResources.aspx) browser of the SOP manual and are also linked in [SOP 30.2 CAPTA Appeals](https://manuals.sp.chfs.ky.gov/chapter30/32/Pages/302CAPTAAppeals.aspx). This pilot is designed to explore the possibility of streamlining the use of regional attorneys at CAPTA hearings.

This pilot project will not apply to cases:

* Involving sexual abuse; or
* Where the appellant has counsel representing them.

If you have any questions regarding this memorandum, please contact:

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